** Please save the document in your computer, using Adobe Reader type the info, and then email to us*

LICENSE DATA SHEET:

AHCA site user: _____
Password: _____
(existing agencies only)

www.pnsystem.com

☐ $ 145.00 (renew)

REQUIRED:

305.818.5940

** please use proper capitalization*

The biennial licensure fee (**$1,705.00 per license+300 special assessment**)

Proof of current insurance coverage in an amount of not less than $250,000 per claim

Proof of Level 2 screening within the previous 5 years for the Administrator and/or Chief Financial Officer

A. Provider Information – please complete the following for the home health agency name and location.

License # (for renewal & change of ownership applications) _____

National Provider Identifier (NPI) (if applicable) _____

**** do not print or scan the form please***

Medicare # (CMS CCN) _____

Medicaid # _____

Name of Home Health Agency _____

Street Address _____

City _____ County _____ State _____ Zip _____

Telephone Number _____ Fax Number _____

E-mail Address _____

Provider Website _____

Federal Employer Identification Number (EIN) _____

Ownership Names: _____ SS # : _____ % ownership:

** please use proper capitalization* _____ SS # : _____ % ownership:

_____ SS # : _____ % ownership:

_____ *SS # :* _____ % ownership: _____

Administrator: _____ Prof. License: _____ SS #: _____

Home Address: _____ Date Last Criminal Background _____

Email: _____ Phone: _____ DOB: _____

☐ Full Time ☐ Part Time

Alt. Administrator: _____ Prof. License: _____ SS#: _____

Home Address: _____ ☐ Full Time ☐ Part Time

Email: _____ Phone: _____ DOB: _____

DON: _____ Prof.License: _____ SS#: _____

Home Address: _____ ☐ Full Time ☐ Part Time

Email: _____ Phone: _____ DOB: _____

Alt. DON: _____ License: _____ SS#: _____

Home Address: _____ ☐ Full Time ☐ Part Time

Email: _____ Phone: _____ DOB: _____

CFO: _____ SS #: _____ ☐ Full Time ☐ Part Time

Home Address: _____ Date Last Criminal Background: _____

Email: _____ Phone: _____ DOB: _____

Your Agency Provide service to minor of 21 years old: ☐ Yes ☐ No

Planning to provide Non Skilled services only? ☐ Yes

Does your agency plan to provide staffing services to a health care facility, school, or other business: ☐ Yes ☐ No

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NOTE: If providing nursing services, some of the service must be provided by a direct employee as required in state law, section 400.487(5), F.S Medicare and Medicaid certified agencies must also provide one of the qualifying services (* below) totally by "direct employees" (Medicaid does not include Medical Social Services as a home health agency service) the direct employees are those for whom the agency pays withholding taxes.

PERSONNEL	TOTAL DIRECT Employees (W2)	Total CONTRACTED Independent (1099)	EMPLOYEES IF SUB-CONTRACT FROM ANOTHER AGENCY, WRITE AGENCY NAME
Nursing*	_____	_____	_____
PT*	_____	_____	_____
ST*	_____	_____	_____
OT*	_____	_____	_____
RT	_____	_____	_____
IV Therapy	_____	_____	_____
HHA/ CNAs*	_____/_____	_____/_____	_____
Homemaker/Companion	_____	_____	_____
Nutritional Guidance	_____	_____	_____
Medical Equipment	_____	_____	_____
MSW*	_____	_____	_____
Other	_____	_____	_____

Provide the number of patients admitted by your Home Health Agency's most recent fiscal year, last calendar year or most recent 12 month period: _____

Hours Operations: _____ to _____

Accreditation with: _____ From-to: _____
(Accreditation dates)

Date of Last Survey: _____

Counties License: _____

Owners Information:

	Name	Title	Personal Address	Telephone	Begin Date
1					
2					
3					
4					
5					

(Title: President, Vice-President, Secretary, CFO)

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Insurance Company: _____
(existing, renew agencies only)

Dates: _____ to _____

Amount: _____ Aggregate: _____

Bank routing number: _____
(existing, renew agencies only)

Account Number: _____

Counties License: ☐ Miami Dade ☐ Monroe

Other: _____

_____
(use AHCA areas counties)

FOR RENEW: email ☐ Insurance ☐ Accreditation proof and accreditation survey report.
☐ Emergency Plan current year submission or previous year approval letter

info@pnsystem.com

Email form