

Prevention of Conditional Levels deficiency - Improve Assessment, POC documentation.

Item	Documentation	Comment	Add to POC
OASIS assessment <i>(48 hrs of referral or return home to be completed)</i> Report Caregiver, available support if any, and willingness and ability to provide care (schedule, work, etc) Must be documented that COPY of the reviewed Medications , with all instructions was left to the patient home folder.	Homebound <i>(Document needs of continuity of care)</i>	Homebound Status must be documented in the Recert, re-assessments.	Add in Functional limitations box
	Patient's care preferences	Must be documented, if not in your software, write in assessment comments	Add to POC
	Patient's identified goal	Must be documented, if not in your software, write in assessment comments	Add to POC
Plan of Care (POC) <i>All orders must be signed, timed and dated.</i> Add Agreement addendum, notifying new frequency, visits days as needed (Recerts, Reinstatements, any Modify order with frequency changes) * ALL RISK identified (Hospitalization, Emergency Visit, etc) MUST be Documented: "all necessary interventions to address the underlying risk factors had to be included on the POC."	Goals with END POINTS	Use realistic end <u>points documentation in all goals.</u>	<u>POC box 22</u>
	<u>Hospitalization risks</u>	Must be Documented	Add to POC
	Emergency visit risks	Must be Documented	Add to POC
	Therapy goals, detail order	Must be documented (short-long term)	Add to POC
	Advanced Directives	Data collected in the admission	Add to POC
	Modify Orders	Add as needed	
	Reinstatement order	After Hospitalization, have proof of Transfers Abstract summary was faxed/sent to all involved physicians and receiving facility (Hospital)	
Recertification order	Re-assess patient 56-60 current episode		

Other Tips: Face to face or MD notes

- All progress notes must document progress toward achievement of the goals, and measurable outcomes.
- All staff with ID badges
- Complete all Emergency tasks (Minutes-Safety) in May, before hurricane season (Table Top, Disaster Drill, Hazard vulnerability, etc.)
- **PRN** medications or orders MUST STATE REASON & Frequency.
- Be sure: Advanced Directives, Section 1557 pamphlet and during hurricane season the Guide is part of your admission package.
- Verify that Medication list collected match home and office record.
- Provide an Agreement Addendum (Can order from us), in any frequency change (Re-instament, Re-cert, Mod. Order)
- Fax Transfer summary to physicians and hospital (proof)
- Fax D/C summary to all physicians involved with 5 days after D/C
- Hire a professional QA staff for chart audit, POC, etc.